

1. DEPARTMENT/COURT INFORMATION:

Division/Unit: _____

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

Types of work performed by GENERAL VOLUNTEERS in this category:

b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. **SPECIALIZED VOLUNTEERS** (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar</u>	<u>Benefit</u>
2a:	<u>400</u>	<u>132,818</u>	\$	<u>2,131,729</u>
2b:	<u> </u>	<u>31,846</u>	\$	<u>511,128</u>
2c:	<u> </u>	<u>164,664</u>	\$	<u>2,642,857</u>
TOTALS: <u> </u> <u>164,664</u> \$ <u>2,642,857</u>				

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u> </u>	\$ <u> </u>	<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	<u> </u>	\$ <u> </u>

TOTAL VALUE \$

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 10,591 x Rate \$ 14.00 = \$ 148,274

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 920 x Rate \$ 25.00 = \$ 23,000

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
Patches	46
Name Tags	197
Shirts (Mentors)	1000

TOTAL OF OTHER PROGRAM COSTS

=

\$ 1243

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 172,517

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 2,642,857
- b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$
- ADD a + b \$
- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 172,517)
- TOTAL PROGRAM BENEFIT \$ 2,470,340

6. **RECRUITING:**

Please describe your recruiting programs:

News releases, flyers thru libraries, schools,
Resource Centers, dept. newsletter, word of mouth
web, CTN

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

See attached

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2002-03:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Increase docent & patrol programs
Upgrade trainings. Increase opportunities
for youth, high school, & college students.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Nancee L. Hanson

Phone Number: 8586943044 Mail Stop 029 E-Mail nancee.hanson@
sdcounty.ca.gov

Volunteer Coordinator: S/A

Phone Number: 8586943044 Mail Stop 029 E-Mail

10. **DEPARTMENT CERTIFICATION:**

Renee E. Bahl

DEPARTMENT HEAD SIGNATURE

DATE 18 July 2002

Volunteer Program
San Diego County Department of Parks and Recreation
2001-2002 Overview

Types of work performed by general volunteers: Open and close parks, mow lawns, clean restrooms, operate blower, weedeater, chipper, log splitter, chain saw, small equipment maintenance, haul trash, work on irrigation, public relations, park rule enforcement, lead tours of school groups and general public, lead hikes, give interpretive programs, oversee work crews, greet guests, collect fees, issue brochures, clear trails and staging areas, parking, patrol, habitat restoration, surveys, security, site repair, lead youth educational/recreational activities and projects, coach sports teams, lead computer labs, remove graffiti, sweep and rake, paint, garden, historical research, clean barbecues, staff entry booth, create and install kiosks and displays, feed and care for raptors, reptiles and farm animals, maintain attendance, answer phones, data entry, mailings, filing, clerical.

Types of work performed by institutional volunteers: Pick-stick trash, clean grills, remove debris from creeks, spread wood chips and mulch, rake, paint, wash tables, trail repair, weed, cut cattails, prune, dead tree removal, clear brush, split and stack wood, clear fire rings, inventory warehouse, clerical, dig trenches, clear fire breaks.

Special projects/activities: Processed 99 new volunteers, including 23 live-in volunteer applicants. Revised the form student/youth volunteers. Completed the volunteer handbook for staff.

Established volunteer patrols at Sweetwater Summit and the River Valley, Goodan Ranch/Sycamore Canyon, and Ramona Open Space/Trails.

Initiated a docent training to include refresher on administrative policies and procedures as well as enhancement sessions. The Department enjoys the services of more than 100 docents volunteering in six locations.

Volunteers helped with education programs for school groups at Rancho Guajome Adobe and Los Penasquitos Ranch House. They lead adult tours and help staff the gift shops at both of these historic sites.

Student mentors from El Capitan High School worked with the REC at Lindo Lake Park and the Lakeside Community Center. They planned and produced a community pro-awareness day at the community center for families to promote positive choices with music and workshops.

Volunteers assisted with three special events at Rancho Guajome Adobe. The Vista Garden Club contributed time and expertise to the design and layout of the inner courtyard landscape.

Volunteers contributed to the National Trails Day event at Los Penasquitos Canyon.

Volunteers in History kept the office operating and files maintained while the staff position was in transition, and have spent countless hours doing history research and assisting with technical issues.

Volunteers assisted with special events at Louis Stelzer Park.

Volunteers assisted in the removal of thousands of fish that died from the low lake level, and removed dead pine trees that had been infested with the bark beetle at Lake Morena.

Interpretive programs were provided by the San Diego Astronomers, Project Wildlife, Skyhunters, San Diego Natural History Museum Canyoneers, Sheriff's Search and Rescue, San Diego Railroad Museum, local friends groups, conservancies and coalitions led hikes, and numerous experts in historical and other educational fields.

Community Interface Services volunteered at Dos Picos Park and Fallbrook Community Center.

El Monte Park participated in the Volunteer San Diego Family Day in April, with a major park clean up.

An Earth Day work party hosted by the San Elijo Lagoon Conservancy removed exotic plants from the Lagoon.

The local Kiwanis Club completed several projects at Heritage Park, including scraping and sanding all the lampposts and repairing the porch.

Student Projects included: Patrick Henry High School at Heritage Park, cleaned and upgraded the park museum; Bonita High School at Sweetwater Summit, trail restoration and ice plant removal; Mt. Carmel students, ranch house clean-up

Scout Projects included: a horse gate at Goodan Ranch/Sycamore Canyon; trail maintenance at Lake Jennings; fire ring, benches and food locker in the youth area and painted the inside of the 1936 log house at Oakoasis; painted bridge, sealed restroom, cleaned areas for special events at Stelzer; assist with parking for special events and clearing of the riparian area at Rancho Guajome; benches, plant ID plaques and trail improvements at San Elijo Lagoon; trail work at Mt. Gower Open Space; installed mutt mitt dispensers at Lake Jennings and Oakoasis; picnic tables on the nature trail at Guajome; steps at the back of the park at Heritage; a new kiosk at Goodan Ranch/Sycamore Canyon; benches at Heise; erosion project at Volcan Mountain; and the entrance booth and fence in the lower park and irrigation system near the tot lot at San Dieguito Park.

Numerous volunteer advisory boards and committees met monthly. The San Diego County Parks Society continues to support parks and recreation with time and with money.